

國立成功大學創意產業設計研究所

博士班論文計畫書作業要點

100 年 09 月 07 日所務會議通過

100 年 10 月 11 日所務會議修訂

第一條、 為使博士研究生具備學術研究之能力，特訂定本作業要點。

第二條、 博士研究生於取得博士候選人資格後至學位考試前，除特殊情形外，以申請兩次為限。

第三條、 提案時程：

- 一、 論文計畫書考試通過日期不得與學位考試申請同一學期，且相距四個月以上；並於提案考試前六週提出申請。
- 二、 舉行提案時間原則上為每學期上課時間為主。
- 三、 應於提案前兩週將提案電子檔或書面檔案交給審查委員。

第四條、 檢附資料與相關表格：

- 一、 學位論文計畫書口試申請書
- 二、 平裝版論文計畫書
- 三、 博士學位候選人資格考試通過證明一份
- 四、 修課成績單正本一份

第五條、 提案格式與內容：

- 一、 頁數不得少於 10 頁(不含封面目錄、參考文獻及附錄等)
- 二、 學位論文計畫書內容應至少包含論文題目、中英文摘要、研究動機、研究問題、文獻探討、研究方法、參考資料等。
- 三、 以英文書寫。格式如附件。
- 四、 應另行準備電子簡報檔。

第六條、 審查委員組成：

博士論文計畫書口試委員會設置委員五人至九人，主席由具博士資格之委員互相推選，其中所外委員須三分之一(含)以上，並應具有下列資格之一者擔任考試委員(指導教授不得擔任召集人)：

- (1) 獲有博士學位，在學術上著有成就者。
- (2) 屬於稀少性或特殊性學科，在學術或專業上著有成就者。

第七條、 提案成績：

一、成績評定方式：審查委員會應依照下列四項等級作出決議，如無法做出決定時，應提交所務會議討論。

- (1) 「**通過**」者，請繳交電子檔與相關資料至所辦。
- (2) 「**修改後通過**」者，應於前次成績公告後兩個月內逕自提交修改後書面資料與電子檔給委員會複審至「通過」後，始得告知所辦。
- (3) 「**修改後再審**」者，應於前次成績通知後三個月內，再次公開舉行審查，由原審查委員複審至「通過」後，始得告知所辦。如複審成績為「修改後通過」，應比照前項辦理。
- (4) 「**不通過**」者，應於日後再次申請。

二、成績分為「通過」、「修改後通過」、「修改後再審」、「不通過」成績認定，同樣結果須超過 1/2 以上委員同意始得認定，否則採次級結果。(例如：4 位委員審查，2 位「通過」、2 位「修改後通過」，則應認定為「修改後通過」)

第八條、 學位論文題目若與提案差異過大時應重新提案。學位論文與提案題目之相關性，應於申請學位考試後提交「教學與課程委員會」認定。遇有爭議時，得提交所務會議討論議決。

第九條、 本要點經所務會議通過後公告實施，修正時亦同。

National Cheng Kung University
Institute of Creative Industries Design
Policies on Doctoral Dissertation Proposal

Passed by the Board on September 7, 2011
Amended by the Board on October 11, 2011

- Article 1 To ensure the quality and capacity of doctoral students in conducting academic research, the following operational guidelines have been formulated.
- Article 2 Doctoral students must pass the Candidacy Qualifying Examination (QE) before applying for dissertation proposal. Except in special circumstances, doctoral students during duration of study have two chances to apply for and pass their dissertation proposal. Dissertation proposal must be passed before applying for degree defense examination.
- Article 3 Proposal Timeframe:
- 3.1 The doctoral dissertation proposal passing date and application for degree defense examination must take place at least four months apart and in different semesters.
 - 3.2 Doctoral dissertation proposals each semester must take place in the time between classes beginning and the last day of final exams.
 - 3.3 Digital and bound paperback copies of one's dissertation proposal should be submitted two weeks before the date of the proposal for review by the examination committee.
- Article 4 Proposal Application Documents:
- 4.1 Dissertation Proposal Application Form
 - 4.2 Bound paperback copies of the proposal booklet (format as attached below)
 - 4.3 Certificate of PhD Candidacy
 - 4.4 An official NCKU Academic Transcript
- Article 5 Proposal Format and Content:
- 5.1 Dissertation proposals must have at least 10-pages of content (not including cover pages, references, and tables or appendices).
 - 5.2 Dissertation proposals must include a dissertation title, an abstract in both Chinese and English, research motivations, research questions, literature review, research methodology, and references, etc.
 - 5.3 Dissertation proposals must be written in English. Refer to the attached pages for the submission format.
 - 5.4 Furthermore, a digital presentation file (i.e. PowerPoint) should be prepared for the proposal presentation.
- Article 6 Proposal Examination Committee:

A dissertation proposal examination committee should consist of five to nine members including one's dissertation advisor(s). At least one-third of the members should not be affiliated with ICID and must be approved by the Director. The convener of the post-proposal scoring should hold a doctoral degree and may not be a student's advisor(s). Further, each member must fulfill one of the following qualifications:

- (1) Academically accomplished and holds a doctoral degree
- (2) From a rare or highly specialized discipline, and has significant academic or professional achievements

Article 7 Proposal Outcome:

7.1 Dissertation proposals will result in one of the four possible decisions: "Approval", "Approval after adjustment", "Reassessment after revision", or "Disapproval".

- (1) **Approval:** Please submit a digital copy of your passed dissertation proposal to the ICID office.
- (2) **Approval after adjustment:** Submit a "*Doctoral Proposal Response Form*" and digital copy of the adjusted proposal within two months to your examination committee members.
- (3) **Reassessment after revision:** Within the following month, the student may revise their proposal and re-do the public dissertation proposal examination with the same committee members. After that, those given "approval" should follow the above 7.1.1 and submit a digital copy of the passed dissertation proposal to the ICID office. Those given "approval after adjustment" should follow the process written above in 7.1.2.
- (4) **Disapproval:** Students must re-apply for a dissertation proposal examination in a following semester.

7.2 The final decision of the dissertation proposal is the result agreed upon by more than half of the present committee members. When the agreement is less than or equal to half, the lower, second option is chosen. (For example, a four-member committee with equal votes between "approval" and "approval after adjustment" will result in "approval after adjustment".)

Article 8 A final dissertation with a title significantly different from the title used during dissertation proposal will need to redo their dissertation proposal. After applying for final degree examination, the Curriculum Committee (教學與課程委員會) will compare the dissertation title submitted for final degree examination with the title used during dissertation proposal. Any disputes that arise will be resolved at an ICID board meeting.

Article 9 This bylaw is implemented after approval by the ICID Board. Any revisions and amendments are reviewed and updated through the same administrative procedure.

NOTE: *The English version was translated from the original Chinese text. In the event of any discrepancies, the Chinese version will take precedence.*